

# Appraisal Transfer Letter

**TRANSFER EFFECTIVE DATE****PRIMARY BORROWER'S NAME****SUBJECT PROPERTY ADDRESS****RELEASING COMPANY**

The Releasing Company assigns all rights and interests regarding this appraisal to Total Quality Lending. Our Company certifies that the appraisal for the subject property was ordered, processed, and completed in full compliance with Appraiser Independence Requirements (AIR), as established by Fannie Mae, Freddie Mac, and applicable federal regulations. The appraisal was obtained through an approved Appraisal Management Company (AMC) or an equivalent AIR-compliant process.

Our Company represents that no party involved in loan production including the originating lender, mortgage broker, or any employee or agent - selected, retained, recommended, or influenced the appraiser. No prohibited communications occurred, and no party attempted to influence the appraised value. Our Company maintains internal controls to ensure separation between loan production and appraisal functions, and all appraisal activities comply with applicable agency guidelines.

**Documents required to complete the transfer can be emailed to: [tposupport@tqlend.com](mailto:tposupport@tqlend.com)**

- Original Appraisal Report (First Generation PDF)
- Appraiser Independence Requirements (AIR) Certification, including AMC / HVCC Certification
- XML-Formatted Appraisal Report
- SSR Reports (Fannie Mae and Freddie Mac)
- Paid Appraisal Invoice from AMC (must be paid in full)
- The report must be marked As-Is. If the report is Subject To, all required items must be completed and the final inspection must be cleared prior to transfer to TQL.

## Completed By

**AUTHORIZED SIGNER****AUTHORIZED SIGNER NAME****COMPANY TITLE****EMAIL****DATE**